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24 November 1954

MEMORANDUM FOR: Training Liaison Officers (for distribution)

SUBJECT: Supplement No. 1 to "Spring Language Training Program,"
28 October 1954

The following courses not previously announced are now being developed and are available to Agency personnel.

1. Elementary Spoken Norwegian, 6 hours a week for a minimum of 10 weeks, to be extended if demand justifies, begins 29 November (probable class hours, Monday-Wednesday-Friday, 0800-1000). Next offering - autumn 1955, if demand justifies.
2. Elementary Dutch Reading, 6 hours a week for approximately 10 weeks, or longer if demand justifies. Begins about 6 December (probable class hours, Monday-Wednesday-Friday, 0800-1000.) Next offering - autumn 1955, if demand justifies.
3. Elementary Spoken Chinese, intensive, full-time, includes 10 hours a week of area lectures, three months, or longer if demand justifies. Begins about 1 December.
4. Elementary German, semi-intensive, 8 hours a week of class plus 12 hours a week of outside preparation and laboratory drill, 36 weeks. Begins about 1 February 1955. Enrollment is strictly limited. Admission is based upon application of same standards as for intensive training, including considerations of aptitude, motivation and other factors affecting performance at above-average level.
5. Russian Reading, full-time, 22 weeks, beginning 29 November 1954.
6. Advanced German Reading, full-time, 8 weeks, beginning early December (tentative) designed primarily for persons who have had the equivalent of six months intensive, full-time training with emphasis on spoken German.
7. Elementary Bulgarian Reading, intensive, full-time, 22 weeks, beginning early December (tentative).
8. Elementary Spoken Finnish, 3 hours a week, plus 5 hours of laboratory drill. Starting date and schedule to be arranged during working hours according to convenience of instructor and students. Next offering, uncertain.
9. Russian Familiarization, beginning 7 December 1954, and about every six weeks thereafter. Class hours, Tuesday-Thursday, 1330-1430, plus limited outside preparation.

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MATTHEW BAIRD

Director of Training

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